



# **Student Leadership Policy**

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# Student Leadership Policy

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## **RATIONALE:**

School life provides many opportunities for young people to develop leadership and representation skills.

Formal student leadership and student representation programs provide important benefits for individual students and schools. Student leaders have the potential to influence the school environment and the behaviour of their fellow students by becoming advocates for positive change in the school community. When students actively participate in school life, and their ideas and opinions are listened to and valued, they feel respected and encouraged to make further contributions. This leads to:

- increased communication skills
- improved academic performance for students involved
- greater commitment to the school from the wider student body
- positive influences on the climate of the school
- strengthened school spirit
- increased cooperation from students.

Students at Rainbow Street Public School are able to become leaders in a variety of ways within the school setting. The school encourages these leadership roles to be spread amongst the student body. Students can only take up one of the leadership roles within the year. It is important that students are aware of this so that they can prioritise the role they wish to take in the year. Leadership roles include:

- School Captains and Prefects (Year 6)
- Student Representative Council members (Years 1-6 and Semester 2 Kindergarten)
- Library Monitors (Years 4 and 5)
- House Captains (Year 6)

At Rainbow Street Public School we believe that:

- All students have the potential to develop leadership skills.
- Students will be encouraged to apply leadership skills to initiatives that strengthen the school community and the communities in which they live.
- Leadership programs can build students' confidence that their views are important to staff and that they can have an influence on what happens in the school.

Student leadership programs will be most effective when they:

- Are planned and developmental;
- Receive active support from teachers, parents and peers; and
- Encourage a range of leadership styles inclusive of cultural differences.

## YEAR 6 STUDENT LEADERS - CAPTAINS AND PREFECTS

### Aim

Rainbow Street Public School endeavours to develop students' leadership skills and to share decision making processes. The procedures put in place have been developed to be fair, unbiased, equitable and inclusive for all students.

### Nomination Of Candidates

Students can nominate if they:

- Have earned at least one Rainbow Award badge during their Primary years (Years 3-5). NOTE: Special consideration will be given to newly arrived students;
- Have had no more than 3 Reflection Room incidents during their Primary years (Years 3-5);
- Have a good record of attendance;
- Uphold and demonstrate the school's Core Values;
- Take responsibility for their actions;
- Wear the school uniform 100% of the time; and
- Demonstrate school and community spirit, participating in events.

Following teacher monitoring and checking of eligibility, Year 5 students are advised of their eligibility to nominate. Students nominate themselves.

### Election Procedures

Once nominees have been confirmed, nominees need to design a campaign poster. These posters will be displayed in the hall from Monday until Thursday of the week indicated closer to the time. Posters should:

- Be A4 in size (no larger)
- Include the student's name in big bold writing
- Include a current photograph of the student
- Contain information about:
  - The student's school contribution – What they have been involved in or done to support the school.
  - Role of a prefect – what the student believes a prefect does and what responsibilities they have .
  - Electing them – why the student body should elect the student, what the student would do for the school, etc. (Remember not to make promises that can't be kept e.g. installing a swimming pool).

During the period described above, classes are encouraged to walk through the hall at a time suitable for them to read the posters and discuss nominees and what each one is offering the school and student body.

During the election process, students are not to hand out flyers, offer bribes or approach students in the playground pressuring the students to vote for them.

On the Thursday of the week that posters are displayed, election speeches will be conducted in the school hall.

Nominees need to prepare a 2-5 minute speech outlining what they believe being a prefect is all about and why they should be elected as a prefect for our school. This is a formal occasion and speeches should be sensible and appropriate. By the Tuesday before speeches are presented, nominees must show their speech to their class teacher who will ensure that the speech meets the above requirements.

Under no circumstances may students distribute lollies or any other gifts to the voting students. Parents are most welcome to join us to watch the speeches.

Elections will also be held on this Thursday, after speeches have been made. Election forms will include each nominee's name and a photo to serve as a reminder for voting students.

Electors will indicate the four girls and four boys they wish to elect. Votes will be counted and confirmed with the school principal.

The 'First Past The Post' voting system will be used. Four girls and four boys will be elected. The School Captains and Vice-Captains will come from those students elected and will be announced at our annual Presentation Day at the end of the year.

School Captains, Vice-Captains and Prefects will retain office for the entire year and form part of the school's Student Representative Council (SRC).

The *Student Leader Code Of Behaviour* will be signed by the elected students, their parents and the Principal.

The Captains and Prefects will be reintroduced to the school at the beginning of their year of office.

### Timeline

Please note that some modification may be made to the weeks if there are changes to the number of weeks in a term i.e. 11 or 9 weeks rather than 10.

Term	Week	Procedural Step	Responsibility
1	2	Inform all Year 5 students and parents of the criteria which will enable them to be eligible for candidacy and the election procedures.	Assistant Principal Stage 3 and Principal
1	2-10	Monitor Year 5 students' eligibility for nomination.	Class Teachers and Assistant Principal Stage 3
1	10	Provide feedback to students as to whether they are meeting eligibility requirements. Inform parents if child is not meeting nomination requirements.	Class Teachers and Assistant Principal Stage 3

Term	Week	Procedural Step	Responsibility
2	2-10	Monitor Year 5 students' eligibility for nomination.	Class Teachers and Assistant Principal Stage 3
2	10	Provide feedback to students as to whether they are meeting eligibility requirements. Inform parents if child is not meeting nomination requirements.	Class Teachers and Assistant Principal Stage 3
3	2-10	Monitor Year 5 students' eligibility for nomination.	Class Teachers and Assistant Principal Stage 3
3	10	Provide feedback to students as to whether they are meeting eligibility requirements. Inform parents if child is not meeting nomination requirements.	Class Teachers and Assistant Principal Stage 3
4	1-5	Monitor Year 5 students' eligibility for nomination.	Class Teachers and Assistant Principal Stage 3
4	5	Provide feedback to students as to whether they are meeting eligibility requirements. Inform parents if child is not meeting nomination requirements.	Class Teachers and Assistant Principal Stage 3
4	6	Students in Year 5 are advised of their eligibility to nominate for election. Students nominate themselves by advising the Assistant Principal Stage 3 at their Student Leadership meeting. Election procedures are revised with students.	Assistant Principal Stage 3 Year 5 Students  Assistant Principal Stage 3
4	6-7	Once nominees have been confirmed, nominees need to design a campaign poster. These posters will be displayed in the hall from Monday until Thursday of Week 8 of term. Posters should: <ul style="list-style-type: none"> <li>• Be A4 in size (no larger)</li> <li>• Include the student's name in big bold writing</li> <li>• Include a current photograph of the student</li> <li>• Contain information about: <ul style="list-style-type: none"> <li>○ The student's school contribution – What they have been involved in or done to support our school</li> <li>○ Role of a prefect – what the student believes a prefect does and what responsibilities they have</li> <li>○ Electing them – why the student</li> </ul> </li> </ul>	Year 5 Students

Term	Week	Procedural Step	Responsibility
		body should elect the student, what the student would do for the school, etc. (remember not to make promises that can't be kept e.g. installing a swimming pool).	
4	8	During the period described above (Week 8), classes are encouraged to walk through the hall at a time suitable for them to read the posters and discuss nominees and what each one is offering the school and student body. During the election process, students are not to hand out flyers, offer bribes or approach students in the playground pressuring the students to vote for them.	Class Teachers
4	8	Students are asked to present a speech at a Years 2-6 Assembly. Each student is given a 2-5 minute time limit. They must have their speech approved by a teacher before they present it to the school assembly.	Year 5 Students
4	8	Prefect Elections. Students in Years 2-6 and all staff will vote. Four girls and four boys are elected.	Class teachers and Principal
4		School Captains and Prefects are announced and presented with their badge on Presentation Day. The <i>Student Leader Code Of Behaviour</i> will be signed by the elected students, their parents and the Principal.	Principal

### Captains And Prefects Roles And Responsibilities

As a Captain or Prefect, students will:

- Be a member of the Student Representative Council;
- Represent the school student body at school and external outside functions;
- Be a role model for other students and be respectful of their position;
- Be pro-active in playground issues;
- Deliver welcome and thank you speeches to special visitors and guests;
- Greet and welcome special visitors;
- Represent the student body in discussions with staff or parent groups;
- Take a lead role in conducting assemblies; and
- Assist in the presentation of awards at assemblies.

# Student Leader Code Of Behaviour

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**POSITION: STUDENT LEADER - \_\_\_\_\_**

I, \_\_\_\_\_, make a commitment to uphold the ideals and responsibilities of being a Student Leader at Rainbow Street Public School.

I will, at all times:

- Demonstrate the Rainbow Street Public School Values (Caring, Learning and Effort).
- Follow the Rainbow Street Public School Rules and behave in a responsible manner at all times.
- Be an excellent role model for all students.
- Show respect to all members of the school community.
- Wear my school uniform properly to school and school functions.
- Attend school regularly and be punctual.
- Assist students, staff and parents through the diligent performance of my duties.
- Fulfil my obligations as \_\_\_\_\_ in a responsible and courteous manner.

I agree to abide by the *School Leaders' Code of Behaviour*. I understand that persistent breaches or a serious breach of this Code may result in the loss of my office.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

## STUDENT REPRESENTATIVE COUNCIL (SRC)

Rainbow Street Public School endeavours to develop students' leadership skills and to share decision making processes. These procedures put in place at have been developed to be fair, unbiased, equitable and inclusive for all students.

The SRC is a group of students in a school elected by their fellow students to represent all students in the school and who organise ways for students to participate in school life. SRCs work democratically to represent the student body in school decision-making. Students work together, with help from a staff member, to improve school life and to contribute students' ideas.

### Nomination Of Candidates

Students are eligible to represent their class on the SRC if they:

- Display good leadership skills;
- Wear full school uniform at all times;
- Shows willingness to assist at all times;
- Are a positive role model for other students in the classroom and playground and when representing the school;
- Display exemplary behaviour at all times;
- Take responsibility for their actions at all times;
- Are never violent;
- Show respect for all adults at all times;
- Uphold all classroom and school rules;
- Can represent the class at SRC meetings; and
- Display good Public Speaking skills.

### Election Procedures

Class teachers will outline and discuss the requirements for membership on the Student Representative Council. Students can self-nominate or be nominated by their peers. Students prepare a short speech (up to 1 ½ minutes) outlining why they would be a good SRC member. Elections are conducted in the classroom by secret ballot. Badges are presented at a school assembly. The *SRC Code Of Behaviour* will be signed by the elected students, their parents and the Principal.

### Timeline:

Term	Week	Procedural Step	Responsibility
1	2	Students Years 1-6 are informed by their classroom teacher that SRC representatives will be elected next week. The teachers list the specific criteria for SRC members. Students remain in office for the whole year. Students in Years 1-6 are self and/or nominated by other class members. Students prepare a speech (up to 1 ½ minutes) as	Class Teachers



Term	Week	Procedural Step	Responsibility
		to why they should be elected as the class SRC representative.	
1	3	Students present their speeches to the class and then a secret ballot is conducted. Only one student representative to be elected from each class.	Class Teachers
1	4/5	SRC members are presented with their badges at an assembly. The <i>SRC Code Of Behaviour</i> will be signed by the elected students, their parents and the Principal.	SRC Leading Teacher and Principal

### SRC Role And Responsibilities

As a member of the SRC students will:

- Attend and actively engage in SRC Meetings;
- Present peer ideas at SRC Meetings;
- Report back to peers following SRC Meetings; and
- Assist with SRC activities and initiatives.

# SRC Code Of Behaviour

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## POSITION: STUDENT REPRESENTATIVE COUNCIL

I, \_\_\_\_\_, make a commitment to uphold the ideals and responsibilities of being a member of the Student Representative Council at Rainbow Street Public School.

I will, at all times:

- Demonstrate the Rainbow Street Public School Values (Caring, Learning and Effort).
- Follow the Rainbow Street Public School Rules and behave in a responsible manner at all times.
- Be an excellent role model for all students.
- Show respect to all members of the school community.
- Wear my school uniform properly to school and school functions.
- Assist students, staff and parents in the school.
- Fulfil my obligations as a School Representative Council member in a responsible and courteous manner.

I agree to abide by the *SRC Code of Behaviour*. I understand that persistent breaches or a serious breach of this Code may result in the loss of my office.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

## LIBRARY MONITORS

Rainbow Street Public School endeavours to develop students' leadership skills and to share decision making processes. These procedures put in place at have been developed to be fair, unbiased, equitable and inclusive for all students.

Library Monitor roles allow Year 4 and 5 students to assist the Teacher-Librarian in daily routines and to familiarise and encourage students in the workings of the library.

### Nomination Of Candidates

Students can be nominated if they fulfil the general school leadership criteria. In addition, they must:

- Hold a general knowledge and understanding of the organisation and role of the library;
- Show an awareness of the required behaviour and time dedication involved;
- Wear full school uniform at all times;
- Shows willingness to assist at all times in the library;
- Be a positive role model for other students in the classroom, library, playground and when representing the school; and
- Model appropriate use of technology including the internet and library resources.

### Election Procedures

Students are informed of the criteria for being a Library Monitor. This occurs at the end of the previous year (for students in Years 3 and 4). In addition, the Teacher Librarian will encourage students to apply to be a Library Monitor at the assemblies at the beginning of the year and through school newsletter articles.

Students attend a meeting in the Library at which the requirements for Library monitors are outlined.

Students complete a *Library Monitor Application Form* (copy attached) outlining why they would like to be a library monitor, their knowledge of the library organisation and systems and how they would promote the school library.

The Teacher Librarian will review the application and determine the Library Monitors. The Principal and/or Assistant Principals may assist in this process if required.

The announcement of successful students will be made at a 3-6 Assembly early in the school year. Parents are invited to the 3-6 Assembly and students will be presented with their badges at this assembly.

The *Library Monitor Code Of Behaviour* will be signed by the elected students, their parents and the Principal.

**Timeline:**

<b>Term</b>	<b>Week</b>	<b>Procedural Step</b>	<b>Responsibility</b>
<b>4</b>	10	Inform all Year and 3 and 4 students of the criteria which will enable them to be eligible for candidacy as a Library Monitor. These criteria include the general criteria for any school leadership position, in addition to the specific library monitor criteria.	Teacher Librarian
<b>1</b>	1	Assembly announcement and school newsletter article inclusion to encourage students to become Library Monitors.	Teacher Librarian
<b>1</b>	2	A meeting held in the library with interested students. The Roles and Responsibilities of a Library Monitor are discussed. Students are given the opportunity to complete a <i>Library Monitor Application Form</i> .	Interested Years 4 and 5 students
<b>1</b>	3	All applications are collected. The teacher-librarian will assess the applications and ten students will be chosen.	Teacher Librarian
<b>1</b>	4/5	Library Monitors will be announced at the 3-6 Assembly and presented with their badges. The <i>Library Monitor Code Of Behaviour</i> will be signed by the elected students, their parents and the Principal.	Teacher Librarian and Principal

# Library Monitor Application Form

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Name: \_\_\_\_\_ Class: \_\_\_\_\_

What interests you about being a Library Monitor at Rainbow Street Public School?

Write about what you know regarding how our school library is organised. You may like to write about the non-fiction, junior fiction, fiction and reference sections and how they are organised.

Are you familiar with how to search for resources using the *Oliver* Library system? Would you be able to show other students how to do use it?

How will you promote the library as a positive place for learning in our school?

# Library Monitor Code Of Behaviour

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## POSITION: LIBRARY MONITOR

I, \_\_\_\_\_, make a commitment to uphold the ideals and responsibilities of being a Library Monitor at Rainbow Street Public School.

I will, at all times:

- Demonstrate the Rainbow Street Public School Values (Caring, Learning and Effort).
- Follow the Rainbow Street Public School Rules and behave in a responsible manner at all times.
- Be an excellent role model for all students.
- Show respect to all members of the school community.
- Wear my school uniform properly to school and school functions.
- Assist students, staff and parents in the library.
- Fulfil my obligations as a Library Monitor in a responsible and courteous manner.

I agree to abide by the *Library Monitor Code of Behaviour*. I understand that persistent breaches or a serious breach of this Code may result in the loss of my office.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

## HOUSE CAPTAIN

Rainbow Street Public School endeavours to develop students' leadership skills and to share decision making processes. These procedures put in place at have been developed to be fair, unbiased, equitable and inclusive for all students.

House Captains provide students with an opportunity to lead their sporting house and actively encourage participation and good sportsmanship. Students in Year 6 can nominate for House Captain however if there are insufficient numbers, students in Year 5 can also nominate. Each house will have two House Captains and two House Vice-Captains (where possible, two boys and two girls for each).

### Nomination Of Candidates

Students can nominate to be a House Captain if they:

- Display good leadership skills;
- Wear full school uniform at all times;
- Shows willingness to assist at all times;
- Are a positive role model for other students in the classroom and playground and when representing the school;
- Display exemplary behaviour at all times;
- Take responsibility for their actions at all times;
- Are never violent;
- Show respect for all adults at all times;
- Uphold all classroom and school rules;
- Actively participates in all sporting events;
- Play by the rules and always abide by the decisions of officials; and
- Demonstrate excellent sportsmanship.

### Election Procedures

During House Meetings the House Patrons (teaching staff belonging to that House) outline the roles and responsibilities of House Captains. Students can self-nominate or be nominated by their peers. Students may give a short speech (up to 1 ½ minutes) supporting their nomination. Elections are conducted in the meeting by secret ballot. Where possible, one male and one female House Captain and one male and one female House Vice-Captain are elected. Badges are presented at a school assembly.

The *House Captain Code Of Behaviour* will be signed by the elected students, their parents and the Principal.

**Timeline:**

<b>Term</b>	<b>Week</b>	<b>Procedural Step</b>	<b>Responsibility</b>
<b>1</b>	<b>1</b>	During House Meetings the House Patrons (teaching staff belonging to that house) outline the roles and responsibilities of House Captains. Students can self-nominate or be nominated by their peers. Students may give a short speech (up to 1 ½ minutes) supporting their nomination. Elections are conducted in the meeting by secret ballot.	House Patrons
<b>1</b>	<b>4/5</b>	House Captains will be presented with their badges at the 3-6 Assembly. The <i>House Captain Code Of Behaviour</i> will be signed by the elected students, their parents and the Principal.	Sports Coordinator and Principal



# House Captain Code Of Behaviour

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## POSITION: HOUSE CAPTAIN

I, \_\_\_\_\_, make a commitment to uphold the ideals and responsibilities of being a House Captain at Rainbow Street Public School.

I will, at all times:

- Demonstrate the Rainbow Street Public School Values (Caring, Learning and Effort).
- Follow the Rainbow Street Public School Rules and behave in a responsible manner at all times.
- Be an excellent role model for all students.
- Show respect to all members of the school community.
- Wear my school uniform properly to school and school functions.
- Actively participate in all sporting events.
- Play by the rules and always abide by the decisions of officials.
- Demonstrate excellent sportsmanship.

I agree to abide by the *House Captain Code of Behaviour*. I understand that persistent breaches or a serious breach of this Code may result in the loss of my office.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date